

In order to confirm a verbal agreement please complete the following form with as many details as you can. Missing details can be completed later. If not applicable to this package just put NA. Please return form with a deposit of £100 to secure the date.

CONTACT NAME: _____ TEL: _____

EMAIL ADDRESS: _____

ADDRESS: _____

BRIDE'S NAME: _____ GROOM'S NAME: _____

DATE & TIME OF WEDDING: _____

ADDRESS OF BRIDAL PREPARATIONS BEFORE CEREMONY: _____

TELEPHONE NUMBER AT THIS LOCATION: _____

CHURCH / VENUE ADDRESS: _____

OFFICIATING CLERGY / REGISTRAR'S NAME: _____

OFFICIATING CLERGY / REGISTRAR'S TEL / EMAIL: _____

HAS PHOTOGRAPHY OF THE CEREMONY BEEN APPROVED?: _____

RECEPTION VENUE ADDRESS: _____

RECEPTION VENUE CONTACT NAME: _____

RECEPTION VENUE CONTACT TEL / EMAIL: _____

SCHEDULE OF THE DAY—

Time of ceremony: _____

Expected time of line up: _____

Expected time of wedding breakfast: _____

Expected time of speeches: _____

Expected time of first dance: _____

Please detail which of the following relations apply to your family and will be in attendance at your wedding.

BRIDE'S RELATIVES

Please tick those that apply and indicate how many where appropriate.

<input type="checkbox"/>	MOTHER	<input type="checkbox"/>	GRANDMOTHER(S) if so how many? _____
<input type="checkbox"/>	FATHER	<input type="checkbox"/>	GRANDFATHER(S) if so how many? _____
<input type="checkbox"/>	STEP-MOTHER	<input type="checkbox"/>	SISTER(S) if so how many? _____
<input type="checkbox"/>	STEP-FATHER	<input type="checkbox"/>	BROTHER(S) if so how many? _____

GROOM'S RELATIVES

<input type="checkbox"/>	MOTHER	<input type="checkbox"/>	GRANDMOTHER(S) if so how many? _____
<input type="checkbox"/>	FATHER	<input type="checkbox"/>	GRANDFATHER(S) if so how many? _____
<input type="checkbox"/>	STEP-MOTHER	<input type="checkbox"/>	SISTER(S) if so how many? _____
<input type="checkbox"/>	STEP-FATHER	<input type="checkbox"/>	BROTHER(S) if so how many? _____

It is useful for us to know in advance of your wedding, which groups of people you would like to be photographed together. Please detail your requirements here:

GROUP 1 = _____

GROUP 2 = _____

GROUP 3 = _____

GROUP 4 = _____

GROUP 5 = _____

Leisure Ireland Photography

- GROUP 6 = _____

- GROUP 7 = _____

- GROUP 8 = _____

- GROUP 9 = _____

- GROUP 10 = _____

- GROUP 11 = _____

- GROUP 12 = _____

- GROUP 13 = _____

- GROUP 14 = _____

- GROUP 15 = _____

- GROUP 16 = _____

- GROUP 17 = _____

- GROUP 18 = _____

- GROUP 19 = _____

- GROUP 20 = _____

SPECIAL INSTRUCTIONS

Expand detail on separate piece of paper if required

PACKAGE DETAILS (Please tick package required) (Hours are approximate)

Package 1 – £80 Attendance (2 Hours) £10 per Photo £250 minimum charge

Pre wedding photos outside Church, Church ceremony register signing, outside Church formal shots. Single photographer in attendance. Photos up to 8"x6".

Package 2 - £200 Attendance (4 Hours) £10 per Photo £400 minimum charge

Covers pre wedding photos at the house and outside the Church. Church ceremony register signing, outside the Church formal shots. Continuing onto reception where we leave when the party sits down. Includes informal/candid shots during the whole day. Two photographers in attendance. Includes a viewing CD of all photographs taken. Photos up to 8" x 6"

Package 3 - £300 Attendance (All Day) £10 per Photo £500 minimum charge

Comprehensive package covers the whole day from bride at home until the first dance. Includes informal/candid shots during the whole day. Two photographers in attendance. Includes a viewing CD of all photographs taken. Photos > 8"x6".

- Balance of minimum charge is due 2 weeks before date of ceremony.
- A non refundable deposit of £100 is due with this form to secure the date.
- If requested, images will be placed on the web (free of charge) within 2 days of the ceremony. You will be given a special address if you wish to restrict access.
- Package does NOT include a wedding album. We can advise on the various types and prices if required.
- Approximately four weeks prior to the wedding a meeting will be arranged to discuss all aspects of your photographic requirements

ADDITIONS (Please tick if required – Can be requested later if preferred)

DVD to the music of your choice including all photographs taken on the day. £40 Additional copies (£15). Ask to view a sample of a recent wedding.

Viewing CD of all photographs taken on the day. £20 Additional Copies (£10)

- Photographic Presentation Sleeves / Frames. £1
- Additional photographs can be bought either directly from the photographer or via the ordering system on the web page.
- **Please make cheques payable to 'Keith Ireland'**

1. **The Photographer.** On occasions and without notice it may be necessary for the photographer originally specified to be substituted by another photographer. (e.g. Due to ill health or other similar circumstances)
 2. **Weather.** Weather permitting, the wedding photographs will be taken as agreed. In the event of adverse weather conditions, the photographers will make necessary changes in the photographic session and will not be responsible for any disappointment caused by the weather. In such circumstances the photographer with the co-operation of the client will do his best to produce coverage of the wedding within the limits of the prevailing conditions.
 3. **Images.** All image sizes are nominal. The photographer will provide a pleasing colour balance but cannot guarantee exact colour matching. It is sometimes impossible to record the exact colour as seen by the human eye.
 4. **Retouching.** The photographer will perform a standard amount of retouching to take the photographs to a quality of which he is proud. Further retouching, digital manipulation and artist finishing is available to the client as an optional extra.
 5. **Copyright.** Any images whether stored digitally or otherwise are protected by the Copyright and Design Act 1988. It is contrary to the Act to copy or allow to be copied photographically / electronically or by any other means an image created as part of this contract without the permission of the photographer(s) in writing.
 6. **Digital Files.** Digital files remain the property of the photographer(s).
 7. **Licence.** The photographer(s) shall be granted complete artistic licence including in relation to the poses photographed and the locations used. The photographer(s) judgement regarding the locations / poses and number of images taken shall be final.
 8. **Force Majeure or Act of God.** The due performance of this contract is subject to any alteration or cancellation by the photographers owing to any cause beyond their control. In the unlikely event of total photographic failure or cancellation of this contract, liability shall be limited to a refund of all monies paid. The photographer(s) are not liable for consequential loss however caused. Your statutory rights are not affected. Leisure Ireland have full Public Liability, Professional Indemnity Insurance.
 9. **Previews.** Although the photographer will do his best to produce more preview images than discussed with the client, there is no guarantee that any particular number of preview images will be produced.
 10. **Cancellation.** The client may cancel at anytime but in doing so will forfeit any monies paid. If less than 30 days before the ceremony then the client shall pay an additional amount equivalent to 50% of the minimum contract value. If less than 14 days then an amount equal to 100% of the contract value is payable.
 11. **Fees Payable.** All fees payable in respect of allowing the photographer to take the requested shots (e.g. In Church) are the sole responsibility of the client.
- **I have read this booking form and agree to abide by the terms of agreement set out in it. I understand that the terms of this agreement cannot be changed unless agreed by both parties in writing.**

Signed:(Bride) Dated:

Signed:(Groom) Dated: